



Columbus Christian Academy

“Educational Excellence for Christ”

June 5, 2024

Dear CCA Families,

We hope this letter finds you and your loved ones in good health and high spirits. As we prepare for the upcoming 2024-2025 academic year, we would like to remind you about an important update regarding our tuition payment process.

There will be no increase in tuition rates this year. As mentioned at orientation this year, starting this July 2024, CCA will be transitioning to an automated 12-month payment plan for all families. This change aims to provide several benefits:

1. **Lower Monthly Payments:** By spreading tuition payments over 12 months, families will benefit from reduced monthly costs, making it more manageable to plan and budget for tuition expenses.
2. **Continuous Cash Flow:** The 12-month payment plan will ensure consistent cash flow for the school, allowing us to better manage our finances and continue providing quality education and resources for your children.
3. **Teacher Compensation:** This system will enable us to continue paying our dedicated teachers throughout the summer months, ensuring that they are supported year-round.

Under the new plan, tuition charges will be incurred from July through June. The first automated payment will be processed in July 2024. **To facilitate this transition, we will require all families to set up their payment information in our secure system by June 30th.**

Here are the key steps to ensure a smooth transition:

1. **Update Payment Information:** Please log into your Family Portal and click the financial option on the left-hand side of the screen. Select Set up Payment Plan and follow the prompts.
2. **Review Monthly Charges:** Once your payment information is updated, you will receive a confirmation email outlining your monthly tuition charges.
3. **Contact Us for Assistance:** If you have any questions or need assistance with setting up your payment information, please do not hesitate to contact our office at 910-445-0460 or email us at office@columbuschristianacademy.com.

We understand that this is a significant change, and we are committed to making this transition as seamless as possible for all our families. Our goal is to provide greater convenience and financial planning support, while ensuring the continued excellence of education.

Thank you for your understanding and cooperation as we implement this new payment system. We appreciate your ongoing support and partnership in providing the best possible educational experience for your children.